

**ALBERT GALLATIN AREA SCHOOL BOARD – REGULAR MEETING MINUTES  
WEDNESDAY, AUGUST 16, 2017 – 6:00 P.M.  
D. FERD SWANEY ELEMENTARY SCHOOL**

**MEMBERS PRESENT:** President Paul Dunham, Vice-president Betty Moser, Treasurer Ken Plisko, Secretary Edward Colebank, David Howard, Jeff Myers, and Janet Swaney

**MEMBERS ABSENT:** Michael Dunham, Doug Sholtis

**ALSO PRESENT:** Superintendent Carl Bezjak, Controller Denise Sheetz and Attorney Lee Price

President P Dunham called the meeting to order at 6:00 p.m. followed by a Moment of Silent Meditation and Pledge of Allegiance after which all present responded to roll call.

**PUBLIC FORUM**

None

**EXECUTIVE SESSION**

President P Dunham announced an executive session was held on Monday, August 14, 2017 from 6:35 p.m. to 7:32 p.m. for personnel.

A motion was made by Plisko second by Myers to enter into executive session at 6:02 p.m. for individual employment contracts.

All members present voting in favor of the motion.

A motion was made by Howard second by Myers to resume meeting at 6:18 p.m.

All members present voting in favor of the motion.

**AGENDA**

A motion was made by Myers second by Moser to adopt agenda with the removal of Item VII – L Act 93 Administrative Compensation Plan.

All members present voting in favor of the motion.

**MINUTES**

A motion was made by Swaney second by Howard to approve minutes of special meeting held on August 2, 2017 as presented.

All members present voting in favor of the motion.

**TREASURER'S REPROT**

A motion was made by Plisko second by Myers to accept the treasurer's report including tax collections for July 2017 and preliminary financial statements as presented.

All members present voting in favor of the motion.

**BILLS AND PAYROLL**

A motion was made by Howard second by Moser to pay the following bills and payroll for August 2017:

1. Bills, utilities, insurance and contractual obligations paid at the end of the previous month in the amount of \$2,138,528.53
2. Current month general fund bills in the amount of \$632,844.35

All members present voting in favor of the motion.

#### **ACTIVITY ACCOUNTS**

A motion was made by Swaney second by Colebank to pay bills through activity accounts as presented by building principals.

All members present voting in favor of the motion.

#### **MMS**

A motion was made by Myers second by Howard to renew MMS Generations Online service agreement at a cost of \$29,156.00 for one year.

All members present voting in favor of the motion.

#### **INTERIM HEALTHCARE**

A motion was made by Swaney second by Moser to renew Interim HealthCare agreement for the 2017-18 school year with a \$2.00 increase per hour (1<sup>st</sup> increase in 8 years).

All members present voting in favor of the motion.

#### **HOURLY RATE CHANGES**

A motion was made by Colebank second by Myers to set cafeteria substitute hourly rate as \$8.25 per hour.

All members present voting in favor of the motion.

A motion was made by Swaney second by Howard to set Hall Monitor hourly rate as \$11.00 per hour and new hires as \$10.00 per hour for the 1<sup>st</sup> year.

All members present voting in favor of the motion.

#### **SOLICITOR'S REPORT**

None

#### **SUPERINTENDENT'S REPORT**

Mr. Bezjak announces Band and football camps have started. In-service for professional staff will be held on August 23, 2017 and school will start for students on August 28, 2017.

#### **RELEASE TIME**

A motion was made by Colebank second by Myers to approve Release Time for Bible Classes by Cornerstone Ministry Center for the 2017-18 school year; Judy Virgili.

All members present voting in favor of the motion.

#### **POLICY**

A motion was made by Myers second by Swaney to approve first reading of Revised Public Participation in Board Meetings Policy.

All members present voting in favor of the motion.

#### **CONFIDENTIAL SECRETARIES**

A motion was made by Swaney second by Colebank to hire Kathy Hershberger as Confidential Secretary I to Superintendent and School Board for a 3-year term, pursuant to written agreement as presented.

All members present voting in favor of the motion.

A motion was made by Myers second by Moser to hire Sharon Berkshire as Confidential Secretary II for a 3-year term, pursuant to written agreement as presented.  
All members present voting in favor of the motion.

#### **PERSONNEL**

A motion was made by Howard second by Swaney to accept resignation of Melissa Balchak as extra-curricular yearbook sponsor at South.  
All members present voting in favor of the motion.

#### **POSITIONS AWARDED**

A motion was made by Howard second by Myers to award the following positions according to contracts:

1. Staci Lee the Aide position at A.L. Wilson
2. Ann Capozzi the North Guidance position
3. Kristen Crawford the Guidance position at Masontown/Plava

All members present voting in favor of the motion.

#### **RESIGNATION**

A motion was made by Myers second by Moser to accept resignation of Dr. Beth A. Hutson with an effective date as determined by the Superintendent and Dr. Hutson, but no later than August 31, 2017. Dr. Hutson shall receive her retroactive 2016-17 wage increase regardless of the effective resignation date.

All members present voting in favor of the motion.

Mr. Bezjak thanks her for her service at AG and wishes her well.

#### **LEAVE**

A motion was made by Myers second by Howard to grant Charles Depp a leave of absence from August 15, 2017 to February 15, 2018.

All members present voting in favor of the motion.

#### **HEAD TEACHERS**

A motion was made by Colebank second by Swaney to hire following Elementary School Head Teachers:

1. Jennifer Kopas – A.L. Wilson
2. Jennifer Hartman – Friendship Hill
3. Heather Hartley – Masontown
4. Jamie Kamp – George J. Plava
5. Toby Maykuth – Smithfield

All members present voting in favor of the motion.

#### **COACHES**

A motion was made by Howard second by Myers to extend Head Football Coach J Shawn Liotta for a 3-year term.

All members present voting in favor of the motion.

A motion was made by Colebank second by Myers to renew the following HS Head Coaches for 1 yr:

1. M Shae Fleenor – Boys Basketball
2. Ellen Hildebrand – Girls Basketball
3. Duane Dupont – Wrestling
4. Ron Popovich – Baseball
5. Gary Serock – Softball
6. Joe Thomas – Track

All members present voting in favor of the motion.

A motion was made by Howard second by Myers to hire Chris Moser and Jeff Gates as Co-assistant HS Football Coaches pending receipt of all proper documents (5 of 5).

All members present voting in favor of the motion.

A motion was made by Colebank second by Myers to hire Pete Nace, Maurice Jackson as Middle School Assistant Football Coaches and Matt Chisler and Donald Dice as Co-Assistants (3 of 3).

All members present voting in favor of the motion.

#### **CONTRACT RENEWALS**

A motion was made by Myers second by Howard to reappoint the following employees to 4 year terms retroactive to July 1, 2016 pursuant to the terms and conditions of their individual written agreements, as presented:

1. Chris Bolin – Technology Coordinator
2. Justin Keller – Technology Technician

All members present voting in favor of the motion.

A motion was made by Myers second by Moser to reappoint the following employees to 5 year terms retroactive to July 1, 2015 pursuant to the terms and conditions of their individual written agreements, as presented:

1. Carlo Guappone – Technology Technician
2. Brian Johnson – Technology Technician
3. Gary Serock – Attendance Monitor
4. Keith McCormick - Truant Officer

All members present voting in favor of the motion.

A motion was made by Colebank second by Howard to reappoint James Bielecki as Chief of School Police for a 4-year term retroactive to July 1, 2015 pursuant to the terms and conditions of written agreement, as presented.

All members present voting in favor of the motion.

A motion was made by Howard second by Plisko to reappoint Duane Dupont as Athletic Director for a 3-year term retroactive to July 1, 2017 pursuant to the terms and conditions of written agreement, as presented

All members present voting in favor of the motion.

#### **SCHOOL POLICE**

A motion was made by Myers second by Swaney to appoint James Pierce as School Police Officer pending approval of Court of Common Pleas, per written agreement as presented.

All members present voting in favor of the motion.

### **SUBSTITUTES AND BUS ROUTES**

A motion was made by Swaney second by Colebank to approve the Teacher, Nurse, Custodian, Secretary, Cafeteria, Security, Aide substitute lists for the 2017-2018 school year.  
All members present voting in favor of the motion.

A motion was made by Myers second by Howard to approve Bus Driver and Substitute Driver list as presented for 2017-18.  
All members present voting in favor of the motion.

A motion was made by Howard second by Swaney to approve bus routes for 2017-18.  
All members present voting in favor of the motion.

A motion was made by Myers second by Colebank to add Yvonne Donai to the professional substitute list.  
All members present voting in favor of the motion.

### **FACILITY USE**

A motion was made by Howard second by Colebank to grant use of AG Schools for sign up nights and meetings for the Girl Scouts and Boy Scouts of America during the 2017-18 school year.  
All members present voting in favor of the motion.

A motion was made by Howard second by Myers to grant use of North and South facilities for practice and games from October 10, 2017 to December 22, 2017 for Elementary Basketball; Colony Hopkins.  
All members present voting in favor of the motion.

### **ADJOURNMENT**

President P Dunham announced the next regular meeting will be held on September 20, 2017 at 6:00 p.m. in the D. Ferd Swaney Elementary School.

A motion was made by Myers second by Colebank to adjourn the meeting at 6:31 p.m.  
All members present voting in favor of the motion.